



**COURSES IN ENGLISH OFFERED WITHIN THE STUDY CURRICULUM  
OF ENGLISH STUDIES: SPECIALIZATION TRANSLATION IN BUSINESS FA2, AND  
BUSINESS ENGLISH 3 IN THE ACADEMIC YEAR 2018/2019**

**STUDY PROGRAM: ENGLISH STUDIES, SPECIALIZATION: TRANSLATION IN BUSINESS,  
YEAR 2**

INSTRUCTOR	COURSE	ECTS	COURSE TYPE	SEMESTER
dr Agnieszka Kaczmarek	Practical English – Speaking Skills	3	PC	3
	Practical English – Writing Skills	4	PC	3
dr Alina Bryll /dr Agnieszka Kaczmarek	Practical English – Listening Skills	2	PC	3
dr hab. Jan Zalewski/ dr Anna Konieczna	Practical English - Grammar	3	PC	3
	Practical foreign language – Czech/German/Spanish	1	PC	3
Prof. zw dr hab. Julian Maliszewski	Introduction to translation studies	2	L	3
dr hab. Ilona Dobosiewicz	British and American Studies	2	S	3
dr Alina Bryll	Business English	2	S	3
dr Alina Bryll	Legal English	2	S	3
dr Alina Bryll	Business correspondence	2	S	3
dr Pardeep Kumar	European Union Studies	1	L	3
dr Pardeep Kumar	Intercultural communication with elements of negotiations	2	S	3
dr Pardeep Kumar	Business management and organisation	1	L	3

INSTRUCTOR	COURSE	ECTS	COURSE TYPE	SEMESTER
dr Agnieszka Kaczmarek	Practical English – Speaking Skills	2	PC	4
dr Pardeep Kumar	Practical English – Writing Skills	3	PC	4
dr Pardeep Kumar	Practical English – Listening Skills	2	PC	4
dr Anna Konieczna	Practical English – Grammar	2	PC	4
	Practical foreign language – Czech/German/Spanish	2	PC	4
dr hab. Ilona Dobosiewicz	British and American Studies	2	S	4
dr Alina Bryll	Business English	3	S	4
dr Alina Bryll	Legal English	3	S	4
dr Alina Bryll	Business correspondence	2	S	4

**STUDY PROGRAM: BUSINESS ENGLISH, YEAR 3**

INSTRUCTOR	COURSE	ECTS	COURSE TYPE	SEMESTER
dr Pardeep Kumar	Practical English – Speaking Skills	3	PC	5
dr Alina Bryll	Practical English – Academic Writing Skills	3	PC	5



	Practical foreign language – Czech/German/Spanish	2	PC	5
dr Iwona Sikora	Business English grammar	2	PC	5
dr Alina Bryll	Legal English	2	PC	5
Prof. zw dr hab. Julian Maliszewski	Theory of translation and specialized languages with elements of translator's workshop	2	L	5
dr Alina Bryll	British and American Studies	2	PC	5
dr Iwona Sikora	Translation technology	2	PC	5
Prof. zw dr hab. Julian Maliszewski	Diploma seminar	2	S	5

<b>INSTRUCTOR</b>	<b>COURSE</b>	<b>ECTS</b>	<b>COURSE TYPE</b>	<b>SEMESTER</b>
dr Pardeep Kumar	Practical English – Speaking Skills	2	PC	6
dr Alina Bryll	Practical English – Academic Writing Skills	2	PC	6
dr Iwona Sikora	Business English grammar	2	PC	6
dr Alina Bryll	Legal English	2	PC	6
Prof. zw dr hab. Julian Maliszewski	Practical aspects of the translation profession	2	L	6
dr Agnieszka Kaczmarek	British and American Studies	2	PC	6
Prof. zw dr hab. Julian Maliszewski	Public speaking in Polish and English	2	PC	6
Prof. zw dr hab. Julian Maliszewski	Diploma seminar	2	S	6



**DESCRIPTION OF COURSES OFFERED IN ENGLISH  
in the academic year 2018/2019**

**ENGLISH STUDIES, SPECIALISATION TRANSLATION IN BUSINESS, YEAR 2, STUDY  
PROGRAM SINCE 2017/2018**

**Course name: Practical English – Writing Skills**

**Year** 2  
**Semester:** 3, 4  
**ECTS points:** 4, 3

**Course objectives:**

The main aim of the course is to familiarize students with the theory and issues of formal English writing. Students will master their skills of formal writing in English on the basis of various types of essays, e.g. for or against essay, argumentative essay, opinion essay, cause/effect essay, etc. The additional aim is to expand student's vocabulary, revise and practice grammar structures and English punctuation.

**Course name: Practical English – Speaking Skills**

**Year:** 2  
**Semester:** 3, 4  
**ECTS points:** 3, 2

**Course objectives:**

The objective of the course is to develop student's command of spoken English in various business and non-business situations. The emphasis is placed on developing students' oral abilities in English through carefully selected material, class work, discussion class presentation. Students enrich their vocabulary and acquire the confidence they need to be able to express themselves fluently.

**Course name: Practical English – Listening Skills**

**Year:** 2  
**Semester:** 3, 4  
**ECTS points:** 2, 2

**Course objectives:**

The emphasis is placed on developing students' listening ability in English along with increasing their understanding of spoken language in various situations. Students practice their skills on the basis of different types of recordings: business and general ones. The additional aim is to extend students' cultural and business knowledge.

**Course name: Practical English – Grammar**

**Year:** 2  
**Semester:** 3, 4  
**ECTS points:** 4, 3

**Course objectives:**

The course aims at the consolidation and expansion of the students' knowledge of English grammar. After completing the course, students should be able to use correct forms of written and spoken English. Students should also master relevant terminology and be able to use standard grammar textbooks and analyze English sentence grammatical structure. The main aim is to develop students' linguistic skills and improve their knowledge and practical usage of English.



**Course name:** Practical foreign language –  
**Czech/German/Spanish**

**Year:** 2  
**Semester:** 3, 4  
**ECTS points:** 1, 2

**Course objectives:**

The course aims at familiarizing students with the basics of the foreign language and developing their conversational skills in daily life situations. Students are acquainted with the foreign language at the level enabling communication in various everyday situations as well as they are provided with the basic knowledge of foreign language culture. The purpose of the classes is practicing the following skills: listening, speaking, writing and speaking as well as developing grammatical competence.

**Course name:** British and American Studies

**Year:** 2  
**Semester:** 3, 4  
**ECTS points:** 4, 3

**Course objectives:**

The aim of the lectures is to familiarise students with the basic issues of British and American civilisations and societies such as British and American geographies, British monarchy, British and American governments, British and American education systems and many more. The third semester is devoted to British government and intuitions, while the American geography, politics and institutions are discussed during the fourth semester.

**Course name:** Business English

**Year:** 2  
**Semester:** 3, 4  
**ECTS points:** 2,3

**Course objectives:**

The main aim of this practical course is to familiarize students with the basic terminology and constituent structures of various areas of economy and the language used in this area. Students are also acquainted with basic types of business entities and their anatomy.

**Course name:** Legal English

**Year:** 2  
**Semester:** 3,4  
**ECTS points:** 2, 3

**Course objectives:**

The main aim of this practical course is to familiarize students with issues related to legal language including specialised terminology and specific legal structures. Students are also acquainted with types of law and legal institutions, court types and their structure, as well as the language of contracts.

**Course name:** Business Correspondence

**Year:** 2  
**Semester:** 3,4  
**ECTS points:** 2, 2

**Course objectives:**

The main aim of the course is to acquaint students with various types of commercial correspondence, including letters, faxes, emails, social correspondence etc. The course also deals with the structure,



presentation, content, and style of various forms of writing in the following branches of correspondence: banking, credits, transportation and shipping, insurance etc. It also provides background information and examples of commercial correspondence from the main types of commercial organization, such as banks, insurance companies, agencies, companies involved in transportation, including shipping etc.

**Course name: European Union Studies**

**Year: 2**

**Semester: 3**

**ECTS points: 1**

**Course objectives:**

The main aim of the course is to familiarize students with the basic theoretical issues concerning economic cooperation in the European Union and to depict the economic relations among the member countries. Moreover, students will be familiarized with the process of economic integration of Europe, the benefits and costs of Poland's accession to the EU as well as the prospects of Poland's accession to the Euro zone.

**Course name: Intercultural communication with elements of negotiations**

**Year: 2**

**Semester: 3**

**ECTS points: 2**

**Course objectives**

The goal of the course is to improve students' intercultural competence and sensitivity while working with texts from *An Introduction to Intercultural Communication* (Ninth Edition) by Fred E. Jandt. SAGE Publications, 2018. Students will discuss texts and give opinions on cultural issues. **Assessment criteria:** participation in class discussion, oral presentation, completed assignments.

**Course name: Business management and organisation**

**Year: 2**

**Semester: 3**

**ECTS points: 1**

**Course objectives**

Course objectives:

The main aim of the course is to provide students with the detailed knowledge of legal aspects of conducting a business activity. Students learn about the basic form of reporting, tax settlements and investment assessment forms, Students get familiar with the legal and financial aspects of conducting a business activity. Topics covered include bookkeeping in a small company, types of taxation, introduction to accounting, financial statements, analysis of company's financial situation, etc.

**BUSINESS ENGLISH, YEAR 3, STUDY PROGRAM 2016-2019**

**Course name: Practical English – Academic Writing Skills**

**Year 3**

**Semester: 5, 6**

**ECTS points: 3, 2**

**Course objectives:**

The course is intended to provide the students with theoretical background and, what is more important, practice in academic writing. Academic writing skills are required to successfully write B.A. thesis, and therefore, the main focus will be put on writing such formats as: paraphrases, summaries, abstracts,



outlines etc. What is more, the students will be taught how to make use of source documentation techniques and styles (i.e. methods of references and bibliography) so as to avoid plagiarism and give proper credit to the text author(s). It is expected that by the end of the course, the students will have mastered the ability to write academic texts in clear, understandable formal English.

<b>Course name:</b>	<b>Practical English – Speaking Skills</b>
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<b>Year:</b>	<b>3</b>
<b>Semester:</b>	<b>5, 6</b>
<b>ECTS points:</b>	<b>3, 2</b>

**Course objectives:**

The emphasis is placed on developing students' oral abilities in English through carefully selected material, class work, discussion, class presentation. Students enrich their vocabulary and acquire the confidence they need to be able to express themselves fluently.

<b>Course name:</b>	<b>Practical foreign language – Czech/German/Spanish</b>
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<b>Year:</b>	<b>1</b>
<b>Semester:</b>	<b>5</b>
<b>ECTS points:</b>	<b>2</b>

**Course objectives:**

The course aims at familiarizing students with the basics of the foreign language and developing their conversational skills in daily life situations. Students are acquainted with the foreign language at the level enabling communication in various everyday situations as well as they are provided with the basic knowledge of foreign language culture. The purpose of the classes is practicing the following skills: listening, speaking, writing and speaking as well as developing grammatical competence. The course is completed in this semester with an examination.

<b>Course name:</b>	<b>Grammar of business English</b>
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<b>Year:</b>	<b>1</b>
<b>Semester:</b>	<b>5, 6</b>
<b>ECTS points:</b>	<b>2,2</b>

**Course objectives:**

The course aims at the consolidation and expansion of the students' knowledge of English grammar. After completing the course, students should be able to use correct forms of written and spoken English. Students should also master relevant terminology and be able to use standard grammar textbooks and analyze English sentence grammatical structure. The main aim is to develop students' linguistic skills and improve their knowledge and practical usage of English at the B2/C1 level.

<b>Course name:</b>	<b>Legal English</b>
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<b>Year</b>	<b>3</b>
<b>Semester:</b>	<b>5, 6</b>
<b>ECTS points:</b>	<b>2, 2</b>

**Course objectives:**

The main aim of this practical course is to familiarize students with issues related to legal language including specialised terminology and specific legal structures. Students are also acquainted with types of law and legal institutions, court types and their structure, as well as the language of contracts.

<b>Course name:</b>	<b>Theory of translation and specialised languages</b>
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<b>Year</b>	<b>3</b>
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**Semester:** 5

**ECTS points:** 2

**Course objectives:**

The course aims at introducing students to the theory of translation and specialised languages. During the lecture students learn about major translation theories and are introduced to the basic translation strategies and techniques. Moreover, the course concentrates on such issues as: translation problems, translation and culture, translation profession in Poland and the EU, translator's education, ethics and responsibility, translator's workshop and translation technologies, various types of specialised translation.

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<b>Course name:</b>	<b>British and American Studies</b>
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**Year** 3

**Semester:** 5, 6

**ECTS points:** 2, 2

**Course objectives:**

The course aims at familiarising students with the mechanisms of British and American cultures as well as making them aware of their roles and functions. Furthermore, during the course, the impact of British and American cultures on other cultures of the world will be analysed and discussed.

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<b>Course name:</b>	<b>Translation technology</b>
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**Year** 3

**Semester:** 5

**ECTS points:** 2

**Course objectives:**

This main aim of the course is to familiarise students with a range of general and translation-dedicated computer and Internet technologies which are used in translator's work. Students get acquainted with various CAT tools and their functionalities and learn about the ways in which technology can support and facilitate the translation process. Thanks to the course students get acquainted with a range of useful applications and tools and acquire practical skills which will help them make the translation process more efficient.

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<b>Course name:</b>	<b>Diploma seminar</b>
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**Year:** 3

**Semester:** 5, 6

**ECTS points:** 2, 2

**Course objectives:**

The aim of the course is to prepare students to write an unaided scientific work consisting of the analysis and synthesis of the research connected with a particular subject area. The additional aim is to acquaint students with the techniques of scientific narration and the competence of proving the thesis undertaken in a B.A. paper.

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